

The North Fork Board of Education met in special session on Saturday, November 10, 2012 at 8:00 a.m. at District Administrative Office, 312 Maple Avenue, Utica, OH 43080.

The Pledge of Allegiance was led by Mr. Snow.

The following members were present: Mr. Ben Bandy, Mr. Robert Krueger, Mrs. Theresa Magers, Mr. Bernard Snow, and Mrs. Lori Stradley.

The meeting was called to order by President Snow at 8:02 a.m.

The Treasurer read the Notice of Special Meeting.

Public comment was requested and the following responded:

Mr. Krueger

- **Reminded those present that the FFA Alumni Toy Tractor Show would be held at the high school on Sunday, November, 11.**
- **Also asked everyone to be aware of Veterans Day activities and to remember those in the armed forces who serve and have served our country.**

Mr. Bandy moved, seconded by Mrs. Magers, that the Board go into Executive Session for the purpose of discussing:

1. **The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing; and/or**

Yea: Mr. Bandy, Mrs. Magers, Mr. Krueger, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Time: 8:05 a.m.

Mrs. Stradley moved, seconded by Mrs. Magers, that the Board return to open session.

Yea: Mrs. Stradley, Mrs. Magers, Mr. Bandy, Mr. Krueger, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

Time: 10:40 a.m.

Mrs. Stradley moved, seconded by Mrs. Magers, that the meeting be adjourned.

Yea: Mrs. Stradley, Mrs. Magers, Mr. Bandy, Mr. Krueger, Mr. Snow - 5.

Nay: -0.

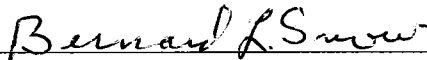
The president ruled the motion carried.

Time: 10:41 a.m.

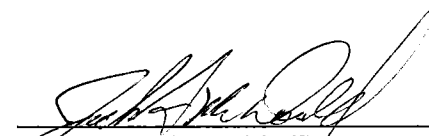
Next Meeting: November 19, 2012

**Location: Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080**

**Time: 6:30 p.m. Building Tour
7:00 p.m. Regular Meeting**



Bernard L. Snow, President



Jack A. McDonald, Treasurer

The North Fork Board of Education met in regular session on Monday, November 19, 2012, at 7:00 p.m. at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mr. Snow.

The following members were present at roll call: Mr. Ben Bandy, Mrs. Theresa Magers, Mr. Robert Krueger, and Mr. Bernard Snow.

The following member was absent at roll call: Mrs. Lori Stradley.

The meeting was called to order by President Snow at 7:00 p.m.

RECOGNITIONS: None

REPORTS:

1. Superintendent's – Mr. Hartley
2. Treasurer's – Mr. McDonald
3. Committees'
 - a. Finance – Mr. Snow
 - b. Buildings and Grounds – Mr. Bandy
 - c. Communications - Mrs. Magers
4. Legislative Update – Mr. Bandy

WORK SESSION:

1. NEOLA Additions/Revisions
 - First Reading
 - 8800 Religious/Patriotic Ceremonies and Observances
 - Second Reading
 - 1411 Whistleblower Protection (Administration)
 - 1422 Nondiscrimination and Equal Employment Opportunity (Administration)
 - 2260 Nondiscrimination and Access to Equal Educational Opportunity (Program)
 - 2340 Field and Other District-Sponsored Trips (Program)
 - 2623 Student Assessment and Academic Intervention Services (Program)
 - 2623.02 Third Grade Reading Guarantee (Program)
 - 3122 Nondiscrimination and Equal Employment Opportunity (Professional Staff)
 - 3142 Non-Renewal of a Teacher Contract (Professional Staff)
 - 3211 Whistleblower Protection (Professional Staff)
 - 4122 Nondiscrimination and Equal Employment Opportunity (Classified Staff)
 - 4211 Whistleblower Protection (Classified Staff)
 - 5112 Entrance Requirements (Students)
 - 5136 Personal Communication Devices (Students)
 - 5136VI Personal Communication Devices (Students) – Delete

- 5136V2 ~~Personal Communication Devices (Students) – Delete~~
- 5410 Promotion, Academic Acceleration, Placement, and Retention (Students)
- 5460 Graduation Requirements (Students)
- 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Finances)
- 7300 Disposition of Real Property/Personal Property (Property)
- 7530.02 Staff Use of Personal Communication Devices (Property)
- 7542 Access to District Technology Resources from Personal Communication Devices (Property)
- 8120 ~~The Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) – Delete~~
- 8210 School Calendar (Operations)
- 8462 Student Abuse and Neglect (Operations)
- 8900 Anti-Fraud (Operations)

Public comment was requested and no one responded.

AGENDA ADJUSTMENTS

1. Item #2.5 - Remove from agenda.

Mrs. Magers moved, seconded by Mr. Bandy, that the Board waive the reading of and approve the minutes of the October 15, 2012, Regular Meeting and the October 27, 2012, Special Meeting.

Yea: Mrs. Magers, Mr. Bandy, Mr. Krueger, Mr. Snow - 4.

Nay: -0.

The president ruled the motion carried.

2012-11-0086

Mr. Krueger moved, seconded by Mrs. Magers, that the Board approve the following personnel actions:

Certified

- 2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 5 for the 2012-2013 school year.

Extra Service/Supplemental

- 2.2 Approve the following volunteers for the 2012-2013 school year:

Tabitha Broseus
Staci Canterbury
Bertha Douglas

Mary Jo Fogle
Lisa Grant
Kellie Hill

Ruth Kelly
Patricia Murphy
John Wright

2.3 Approve the following supplemental positions for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Step</u>
Ashley Deck	Intervention Specialist (NE)	4	0
Tim Dettwiller	Class Advisor (Junior)	4 (50%)	0
Tim Dettwiller	Class Advisor (Sophomore)	6 (50%)	0
Geannie Hagen	Cross Country Assistant Coach	5	0
Martha Minnis	Intervention Specialist (NE)	4	0
Karen Richards	Class Advisor (Junior)	4 (50%)	0
Karen Richards	Class Advisor (Sophomore)	6 (50%)	0

Classified

2.4 Accept a letter of resignation from Candace Bryant, Cashier, effective the end of the day November 2, 2012, for personal reasons.

2.6 Approve the following employees to be included on the Classified Substitute List for the 2012-2013 school year.

Candace Bryant	Lori Terry	Sandra Turco
Paul Italiano		

Yea: Mr. Krueger, Mrs. Magers, Mr. Bandy, Mr. Snow - 4.

Nay: -0.

The president ruled the motion carried.

2012-11-0087

Mr. Snow moved, seconded by Mr. Bandy, that the Board approve the following financial actions:

4.1 Approve the financial reports for the Month of October, 2012--SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report and appropriation adjustments.

4.2 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.

4.3 Authorize the Treasurer to make the following inter-fund transfers and advances:

Transfers

- (1) Transfer funds from the General Fund to the Hall of Honors Fund (300/900H) to clear negative fund balance.

From 001-7200-910-0000-001-000 \$ 410.00
To 300-5100-900H-002 \$ 410.00

- (2) Transfer funds from the General Fund to the FY2011 Education Jobs Grant (504/9111) to close out the grant.

From 001-7200-910-0000-001-500 \$ 37,172.87
To 504-5100-9111-000 \$ 37,172.87

Advances

- (1) Return advanced funds to the General Fund (001/0000) from the Extra Curricular Fund (001/9011).

From 001-7420-922-9011-000-000 \$ 96,200.00
To 001-5220-0000-000 \$ 96,200.00

- (2) Return advanced funds to the Athletic Fund (300/900A) from the Sr. High Cheerleader Fund (300/900B).

From 300-7420-922-900B-002-000 \$ 11,100.00
To 300-5220-900A-000 \$ 11,100.00

- (3) Return advanced funds to the Sr. High Principal's Fund (018/900A) from the Sr. High Honor Society Fund (200/900F).

From 200-7420-922-900F-002-000 \$ 185.00
To 018-5220-900A-002 \$ 185.00

- (4) Return advanced funds to the Sr. High Principal's Fund (018/900A) from the Sr. High Marching Band Fund (300/900Q).

From 300-7420-922-900Q-002-000 \$ 305.00
To 018-5220-900A-002 \$ 305.00

- (5) Return advanced funds to the Utica Elementary Principal's Fund (018/900C) from the Utica Elementary Science Club Fund (200/901D).

From 200-7420-922-901D-004-000 \$ 20.00
To 018-5220-900C-004 \$ 20.00

- (6) Return advanced funds to the General Fund (001/0000) from the FY2012 Advance Placement (RTT) Grant (506/9121).

From 506-7420-922-9121-001-000 \$ 10,000.00
To 001-5220-0000-000 \$ 10,000.00

- (7) Return advanced funds to the General Fund (001/0000) from the FY2012 Title II-B IDEA Grant (516/9121).
- | | | |
|------|---------------------------|--------------|
| From | 516-7420-922-9121-001-000 | \$ 15,400.00 |
| To | 001-5220-0000-000 | \$ 15,400.00 |
- (8) Return advanced funds to the General Fund (001/0000) from the FY2012 Title I TA Grant (572/9121).
- | | | |
|------|---------------------------|--------------|
| From | 572-7420-922-9121-001-000 | \$ 54,130.00 |
| To | 001-5220-0000-000 | \$ 54,130.00 |
- (9) Return advanced funds to the General Fund (001/0000) from the FY2012 Title II-A TQu Grant (590/9121).
- | | | |
|------|---------------------------|-------------|
| From | 590-7420-922-9121-001-000 | \$ 1,085.00 |
| To | 001-5220-0000-000 | \$ 1,085.00 |
- (10) Return advanced funds to the General Fund (001/0000) from the FY2012 HSLI Phase II Grant (599/9122).
- | | | |
|------|---------------------------|-----------|
| From | 599-7420-922-9122-001-000 | \$ 195.00 |
| To | 001-5220-0000-000 | \$ 195.00 |

Yea: Mr. Snow, Mr. Bandy, Mr. Krueger, Mrs. Magers - 4.

Nay: -0.

The president ruled the motion carried.

2012-11-0088

- 6.1 Mr. Bandy moved, seconded by Mrs. Magers, that the Board approve the adoption of the following policy revisions/deletions:

**Declaration of Material Assistance/Nonassistance to a Terrorist Organization
(DMA)**

WHEREAS, H.B. 487, part of the mid-biennium budget review (MBR), repealed requirements to obtain a "declaration of material assistance/non-assistance" (DMA) from new employees or from entities or persons prior to doing business with or contracting for service; and

WHEREAS, the repeal of this requirement is effective September 10, 2012; and

WHEREAS, certain Board policies must be modified to reflect implementation of H.B. 487;

NOW, THEREFORE, BE IT RESOLVED, the Board modifies the following policies as set forth below:

DELETE:

Policy 8120 – Declaration Regarding Material Assistance/Nonassistance to a Terrorist Organization (DMA)

REVISE:

Policy 1220 – Employment of the Superintendent

Policy 1310 – Employment of the Treasurer

Policy 1530 – Employment of Administrators

Policy 3120 – Employment of Professional Staff

Policy 3120.04 – Employment of Substitute Teachers

Policy 3120.05 – Employment of Professional Staff in Summer School and Adult Education Programs

Policy 3120.06 – Selecting Student Teachers/Administrative Interns

Policy 3120.07 – Employment of Casual Resource Personnel

Policy 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities

Policy 4120 – Employment of Support Staff

Policy 4120.04 – Employment of Substitutes

Policy 4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities

~~“... (personnel) must complete a DMA form with no positive indications that material assistance has been provided to a terrorist organization before working in the District (see Policy 8120).”~~

REVISE:

Policy 6320 – Purchases

Policy 6440 – Cooperative Purchasing

Policy 6450 – Local Purchasing

Policy 6460 – Vendor Relations

~~“A completed DMA form with no positive indications that material assistance has been provided to a terrorist organization is required of each private person or entity with whom the Board intends to enter into a contract that amounts to an aggregate of greater than \$100,000 annually.~~

~~¶ — A private person or entity with whom the Board enters into frequent contracts may apply for pre-certification. Pre-certification is specific to the District and is effective for one (1) year at time.”~~

Yea: Mr. Bandy, Mrs. Magers, Mr. Krueger, Mr. Snow - 4.

Nay: -0.

The president ruled the motion carried.

2012-11-0089

6.2 Mr. Bandy moved, seconded by Mrs. Magers, that the Board approve the adoption of the following policy revisions/deletions:

- 1411 Whistleblower Protection (Administration)
- 1422 Nondiscrimination and Equal Employment Opportunity (Administration)
- 2260 Nondiscrimination and Access to Equal Educational Opportunity (Program)
- 2340 Field and Other District-Sponsored Trips (Program)
- 2623 Student Assessment and Academic Intervention Services (Program)
- 2623.02 Third Grade Reading Guarantee (Program)
- 3122 Nondiscrimination and Equal Employment Opportunity (Professional Staff)
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- 8210 School Calendar (Operations)
- 8462 Student Abuse and Neglect (Operations)
- 8900 Anti-Fraud (Operations)

Yea: Mr. Bandy, Mrs. Magers, Mr. Krueger, Mr. Snow - 4.

Nay: -0.

The president ruled the motion carried.

Mrs. Magers moved, seconded by Mr. Krueger, that the Board go into Executive Session for the purpose of discussing:

- 1. The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing; and/or**

Yea: Mrs. Magers, Mr. Krueger, Mr. Bandy, Mr. Snow - 4.

Nay: -0.

The president ruled the motion carried.

Time: 7:24 p.m.

The Board took a 10-minute recess.

Mrs. Stradley arrived during executive session.

Mr. Bandy moved, seconded by Mr. Krueger, that the Board return to open session.

Yea: Mr. Bandy, Mr. Krueger, Mrs. Magers, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Time: 9:50 p.m.

Superintendent's Report / Instructions: None.

Public comment was requested and the following responded:

Rock Van Wey, President, Redskin Athletic Boosters

- Advised the Board that the boosters would be unable to continue to support extra-curricular activities at the current level in the future.**

Mr. Bandy moved, seconded by Mrs. Magers, that the meeting be adjourned.

Yea: Mr. Bandy, Mrs. Magers, Mr. Krueger, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

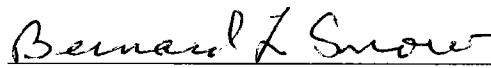
The president ruled the motion carried.

Time: 9:53 p.m.

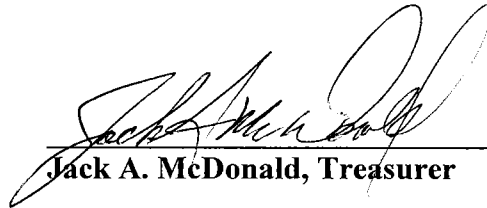
Next Meeting: December 17, 2012

Location: Utica Elementary School
367 Church Street
Utica, Ohio 43080

Time: 6:30 p.m. Building Tour
7:00 p.m. Regular Meeting



Bernard L. Snow, President



Jack A. McDonald, Treasurer

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